INVITATION TO BID FOR
PR No. 26-11-0004: Supply and Delivery of Motor Vehicle for EZMED Operation:

1) The ***Palawan Council for Sustainable Development Staff (PCSDS)***, through the ***National Expenditure Program (NEP) FY 2026***[4] intends to apply the sum of ***Two Million Four Hundred Thousand (Php 2,400,000.00) Pesos*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***PR No. 26-11-0004: Supply and Delivery of Motor Vehicle for EZMED Operation.*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The ***PCSDS*** now invites bids for ***PR No. 26-11-0004: Supply and Delivery of Motor Vehicle for EZMED Operation***[5]. Delivery of the Goods is required ***within 60 Calendar Days from receipt of Notice to Proceed (NTP)***. Bidders should have completed, at least ***five (5) years from the date of receipt of bids*** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from ***PCSDS*** and inspect the Bidding Documents at the address given below from ***8:00 AM*** to ***4:00 PM***.

5) A complete set of Bidding Documents may be acquired by interested Bidders on ***November 24, 2025*** from the address given below ***PCSD Building, Sports Complex Road, Barangay Santa Monica, Puerto Princesa City, Palawan, Philippines*** upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Five Thousand Pesos (Php 5,000.00).***

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

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[4] Approved Budget for the Contract (ABC) refers to the budget for the contract duly approved by the Head of the Procuring Entity (HoPE), within the authorized amount in the General Appropriations Act (GAA), continuing, and automatic appropriations, or other authorized source of funds, in the case of National Government Agencies (NGAs); the corporate operating budget approved by the governing Boards, pursuant to Executive Order (EO) No. 518, s. 1979, entitled "Establishing a Procedure for the Preparation and Approval of the Operating Budgets of Government Owned or Controlled Corporations, in the case of GOCCs, GFIs, and RA No. 8292, or the "Higher Education Modernization Act of 1997", in the case of SUCs; and the budget for the contract approved by the Sanggunian through an appropriation ordinance in the case of LGUs. For multi-year contracts, for which a Multi-Year Contractual Authority (MYCA) or an equivalent document is required, the ABC shall be the total project cost reflected in the MYCA or equivalent document (Section 5(a), RA No. 12009);

[5] A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential Bidders to decide whether or not to respond to the invitation.

6) The ***PCSDS*** will hold a Pre-Bid Conference on ***December 3, 2025, 10:30 AM*** at ***PCSD Building, Sports Complex Road, Barangay Santa Monica, Puerto Princesa City, Palawan, Philippines*** and/or through video conferencing via *Zoom* ***(Meeting ID: 889 0813 1819; Passcode: PCSDSBAC)***, which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through **manual submission at the office address indicated below**, on or before ***December 15, 2025 at 4:00 PM***. Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) Bid opening shall be on ***December 16, 2025, 10:30 AM*** at ***PCSD Building, Sports Complex Road, Barangay Santa Monica, Puerto Princesa City, Palawan, Philippines***. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) ***The PCSDS shall use Lowest Calculated and Responsive Bid (LCRB) as the mode of criterion for Evaluation of Bids.***

11) The ***PCSDS*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[6] of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

12) For further information, please refer to:

BAC SECRETARIAT
Palawan Council for Sustainable Development Staff (PCSDS)
PCSD Building, Sports Complex Road, Barangay Santa Monica, Puerto Princesa City, Palawan, Philippines.
(048) 433 - 1131
bacpcsd@gmail.com

13) You may visit the following websites:

For downloading of Bidding Documents: ***pcsd.gov.ph***

November 21, 2025

For:

ATTY. IRISH R. VILLAMOR
PCSDS BAC Chairperson

[6] Reservation Clause