



## NOTICE OF AWARD

SEP 18 2025

### LJM INDUSTRIAL SAFETY PRODUCTS

Represented by its Owner

Ms. Elvira J. Lee

26-B, Fernandez, Tanglaw

Puerto Princesa City, Palawan

Dear Ms. Lee:

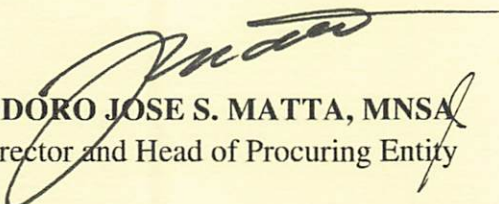
The Palawan Council for Sustainable Development Staff (PCSDS) is hereby awarding the contract for the procurement item with details below inclusive of all applicable taxes:

- a. Purchase Request No. : **25-05-0016**
- b. Procurement Title : **Repair and Maintenance - Buildings  
(Fire Extinguisher/s and Refill/s)**
- c. Contract Amount : **Php 34,200.00**
- d. Delivery Period : **As scheduled or needed until 15 December 2025**

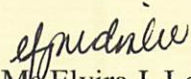
You are therefore advised to post the required Performance Security (if applicable) and enter into contract with PCSDS within ten (10) calendar days from receipt of this notice. Failure to enter into contract shall constitute a sufficient ground for cancellation of this award.

Thank you.

Very truly yours,

  
**ATTY. TEODORO JOSE S. MATTA, MNSA**  
Executive Director and Head of Procuring Entity

Conforme:

  
Ms. Elvira J. Lee  
Date: SEP 18 2025

#### Head Office:

# CONTRACT AGREEMENT

C-25-05-0016

THIS AGREEMENT made this SEP 18 2025 between: Palawan Council for Sustainable Development Staff (PCSDS) (hereinafter called "the Entity") of the one part and the Supplier listed below (hereinafter called "the Supplier") of the other part:

Supplier : **LJM INDUSTRIAL SAFETY PRODUCTS**  
Supplier Address : **26-B, Fernandez, Tanglaw**  
**Puerto Princesa City, Palawan**  
Authorized Representative : **Ms. Elvira J. Lee**  
Designation : **Owner**

WHEREAS, the Entity invited Bids for certain goods and ancillary services for the procurement project listed below, and has accepted a quotation by the Supplier for the supply of those goods and services in the sum (hereinafter called "the Contract Price") of:

PR No. : **25-05-0016**  
Procurement Title: **Repair and Maintenance - Buildings**  
**(Fire Extinguisher/s and Refill/s)**  
Contract Price : **Thirty-Four Thousand, Two Hundred Pesos**  
**Php 34,200.00**

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. This Agreement shall include all such items although not specifically mentioned that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein.
2. The Supplier agrees to implement/perform the subject procurement project in accordance with his/her/its Bid and in conformity with all the provisions of the contract.
3. The Supplier undertakes to treat with strict confidentiality all the information that may come to its knowledge by virtue of this Agreement.
4. The Supplier shall always perform its obligation in good faith and shall sign, execute and deliver all such documents and instruments and do all such acts, matter and things as shall be reasonably necessary to give full effect to this Agreement.
5. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
6. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Request for Quotation;

ATTY. TEODORO JOSE S. MATTA, MNSA

*Elvira J. Lee*  
Ms. Elvira J. Lee

- ii. Schedule of Requirements and Technical Specifications;
- iii. Winning bidder's quotation, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Price Quotation Form, including all the documents/statements contained in the Bidder's quotation, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's evaluation of quotation;

- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
- 7. In consideration for the Contract Price or such other sums as may be ascertained, the herein Supplier represented by its authorized representative agrees to supply the subject procurement in accordance with his/her/its quotation.
  - 8. Goods and services will be delivered and/or performed by the Supplier:  
**As scheduled or needed until 15 December 2025**
  - 9. The Entity agrees to pay the Supplier the above-mentioned sum in accordance with the terms of the Bidding and based on the actual goods and services delivered and/or performed as billed.
  - 10. In case of breach, the Supplier shall be liable to pay liquidated damages at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
  - 11. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. Any and all disputes arising from the implementation of a contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004"

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

ATTY. TEODORO JOSE S. MATTA, MNSA

*of purchase*  
MS. Elvira J. Lee

**ATTY. TEODORO JOSE S. MATTA, MNSA**  
*Executive Director and  
Head of Procuring Entity*

*Elvira J. Lee*  
**Ms. Elvira J. Lee**  
Owner

for:

for:

Palawan Council for Sustainable Development  
Staff (PCSDS)

LJM INDUSTRIAL SAFETY PRODUCTS

Republic of the Philippines )  
Puerto Princesa City ) S.S.

### ACKNOWLEDGEMENT

**BEFORE ME**, this SEP 22, 2025 at Puerto Princesa City, Pa personally appeared the parties listed below with their competent evidence of identity, all known to me and to me known to be the same persons who executed the foregoing instrument which they acknowledged to me to be their free and voluntary act and deed and that of the entities they respectively represent:

Name	I.D.	Date/Place of Issue
ATTY. TEODORO JOSE S. MATTA, MNSA		
Ms. Elvira J. Lee	TIN NO. 926-922941-000	DIR

This instrument consists of only three (3) page/s, including this page on which this Acknowledgement is written, duly signed by them and their instrumental witnesses.

**WITNESS MY HAND AND SEAL.**

Doc. No. 36 ;  
Page No. 9 ;  
Book No. 17 ;  
Series of 2025.



*Onos B. Mangotara*  
Notary Public  
**ATTY. ONOS B. MANGOTARA**  
NOTARY PUBLIC CITY OF PUERTO PRINCESA  
ABDOLAN NAARA, AG. NIAYA, CUYO, MACSATSKAY, PAL.  
ROLL NO. 27750 / INP. NO. 2024-056, UNTIL DEC. 31, 2025  
IBP NO. 000478 / JUNE 28, 2024  
PTR NO. 210537770 - NUARY 07, 2025  
MCLE COMPLIANCE NO. VIII-0008665 / 04.14.2028  
CRB BLDG. LACAO ST., BGY. MANINGNING, PPC