



Republic of the Philippines  
(Republic Act No. 7611)

## PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

**“RECOMMENDING THE AWARD OF CONTRACT TO FRRO CONSUMER GOODS TRADING FOR THE PROCUREMENT OF PR NO. 24-08-0063: OTHER SUPPLIES AND MATERIALS (VARIOUS OFFICE EQUIPMENT)”**

**Resolution No. 24-08-0063  
Series of 2024**

WHEREAS, PR No. 24-08-0063: Other Supplies and Materials (Various Office Equipment) was ascertained by the Palawan Council for Sustainable Development Staff (PCSDS), Bids and Awards Committee (BAC) as included in the Annual Procurement Plan (APP) for the FY 2024 with Negotiated Procurement – Small Value Procurement (NP-SVP) as the mode of procurement pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulation (IRR) of Republic Act No. 9184 with an Approved Budget for the Contract (ABC) amounting to One Hundred Ninety – Seven Thousand, Six Hundred Fifty – Eight Pesos (Php 197,658.00). The stated provision states:

xxx xxx xxx

*53.9. Small Value Procurement. Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed the threshold prescribed in Annex "H" of this IRR: Provided, That in case of Goods, the procurement does not fall under shopping in Section 52 of this IRR*

xxx xxx xxx

WHEREAS, the Request for Quotation for NP- SVP for the said procurement was posted in the PhilGEPS website, PCSD website and in a conspicuous place within the premises of PCSD last 05-09 September 2024. The same was also sent to three (3) prospective suppliers, namely: EMCOR Inc., FRRO Consumer Goods Trading, and CITI Appliance Center;

WHEREAS, the following supplier/s submitted their quotations:

NO.	BIDDER	AMOUNT	DATE & TIME SUBMITTED
1	EMCOR Inc.	Php 95,000.00	09 Sep 2024; 11:51 am
2	FRRO Consumer Goods Trading	Php196,600.00	09 Sep 2024; 11:51 am
3	CITI Appliance Center	Php 200,705.00	09 Sep 2024; 11:51 am

WHEREAS, on 12 September 2024, the Committee conducted an evaluation of the above-mentioned quotations. FRRO Consumer Goods Trading submitted complete eligibility requirements and was declared responsive and eligible;

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**HEAD OFFICE:**

PCSD Building, Sports Complex Road  
Santa Monica Heights, Puerto Princesa City, 5300 Palawan, Philippines  
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Email: oed@pcsd.gov.ph • Website: www.pcsd.gov.ph | www.pkp.pcsd.gov.ph

**WHEREAS**, EMCOR Inc. was disqualified for submission of incomplete eligibility/ documentary requirements and unresponsive quotation;

**WHEREAS**, CITI Appliance Center was disqualified for non-submission of documentary/eligibility requirements, unresponsive quotation and submission of quotation above the ABC;

**WHEREAS**, after deliberation, FRRO Consumer Goods Trading was determined by the Committee as the Lowest Calculated and Responsive Quotation (LCRQ);

**WHEREAS**, in today's meeting, the Committee decided to recommend to the Head of Procuring Entity (HoPE) the awarding of the contract;

**NOW, THEREFORE, BE IT RESOLVED AS IT HEREBY RESOLVED**, for and in consideration of the foregoing, **WE**, the Members of the PCSDS-BAC, hereby recommend to Executive Director and Head of the Procuring Entity (HoPE), Atty. Teodoro Jose S. Matta, MNSA, the award of contract to FRRO Consumer Goods Trading for the procurement of PR No. 24-08-0063: Other Supplies and Materials (Various Office Equipment).

**RESOLVED**, that copies of this resolution be submitted to the PCSDS Executive Director for his appropriate action.

**ADOPTED AND APPROVED** by the PCSDS Bids and Awards Committee (BAC) this 12 September 2024 in Puerto Princesa City.

Prepared by:

  
Atty. MICHELLE ANDREA AUGUST F. SABUYA  
BAC Secretariat, Head

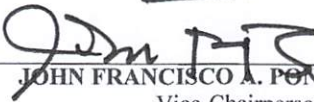
Recommending Approval:

*(absent)*  
MARIANNE FAITH M. PEREZ, Ph.D., RCH  
Member

  
MA. CRISTINA C. RODRIGUEZ, MDM  
Member

  
JOHN VINCENT B. FABELLO, RPF  
Member

  
ATTY. JOANNA SARAH T. DIVA  
Member

  
JOHN FRANCISCO A. PONTILLAS, EnP  
Vice-Chairperson

  
GLENDA M. CADIGAL, RPF  
Chairperson

## CONTRACT AGREEMENT

THIS AGREEMENT made this 13 September 2024 between Palawan Council for Sustainable Development Staff (PCSDS) (hereinafter called "the Entity") of the one part and FRRO Consumer Goods Trading of Angel Cabanag Raod, Purok Pag-Asa, San Pedro, Puerto Princesa City, Palawan (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly PR No. 24-08-0063: Other Supplies and Materials (Various Office Equipment) and has accepted a quotation by the Supplier for the supply of those goods and services in the sum of One Hundred Ninety – Six Thousand, Six Hundred Pesos (Php 196,600.00) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

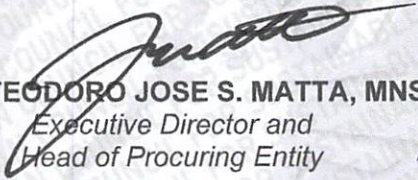
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Request for Quotation;
  - ii. Schedule of Requirements and Technical Specifications;
  - iii. Winning bidder's quotation, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Price Quotation Form, including all the documents/statements contained in the Bidder's quotation, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's evaluation of quotation;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of One Hundred Ninety – Six Thousand, Six Hundred Pesos (Php 196,600.00) or such other sums as may be ascertained, FRRO Consumer Goods Trading represented by Mr. Fritz Ryon Ruiz Oniot agrees to supply PR No. 24-08-0063: Other Supplies and Materials (Various Office Equipment) in accordance with his/her/its quotation.
4. Goods and services will be delivered and/or performed by the Supplier Within 30 Calendar days from receipt of Notice to Proceed (NTP) or in accordance with the schedule agreed upon.
5. The Entity agrees to pay the Supplier the above-mentioned sum in accordance with the terms of the Bidding and based on the actual goods and services delivered and/or performed as billed.

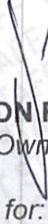
ATTY. TEODORO JOSE S. MATTA, MNSA

FRITZ RYON RUIZ ONIOT

6. In case of breach, the Supplier shall be liable to pay liquidated damages at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
7. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. Any and all disputes arising from the implementation of a contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004"

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. TEODORO JOSE S. MATTA, MNSA**  
*Executive Director and  
 Head of Procuring Entity*

  
**FRITZ RYON RUIZ ONIOT**  
*Owner*  
 for:

for:

Palawan Council for Sustainable Development  
 Staff (PCSDS)

FRRO Consumer Goods Trading

**ACKNOWLEDGEMENT**


**REPUBLIC OF THE PHILIPPINES)**  
**Puerto Princesa City)**

BEFORE ME, this 09 OCT 2024 at PUERTO PRINCESA CITY personally appeared **ATTY. TEODORO JOSE S. MATTA, MNSA** and **FRITZ RYON RUIZ ONIOT** with their competent evidence of identity, all known to me and to me known to be the same persons who executed the foregoing instrument which they acknowledged to me to be their free and voluntary act and deed and that of the entities they respectively represent.

This instrument consisting of only two (2) page/s, including this page in which this Acknowledgement is written, duly signed by them and their instrumental witnesses.

**WITNESS MY HAND AND SEAL**



  
**ATTY. LEE CHRISTINE EVE F. ALMIRA**  
 NOTARY PUBLIC FOR PALAWAN AND PPC  
 RDLL NO. 84451  
 Notary Public  
 NPL NO. 2023-858 UNTIL DECEMBER 31, 2024  
 IBP NO. 416324 / JAN II, 2024  
 PTR NO. 7910693 / JAN II, 2024  
 MCLE COMPLIANCE UNTIL APRIL 2025  
 (ADMITTED TO THE BAR MAY 2, 2023)  
 SAN MIGUEL, PPC

Doc. No. 469 ;  
 Page No. 97 ;  
 Book No. VII ;  
 Series of 2024;



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## PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

### NOTICE TO PROCEED

16 September 2024

#### FRRO CONSUMER GOODS TRADING

Represented by its Owner

Mr. Fritz Ryon Ruiz Oniot

Angel Cabanag Road, Purok Pag-Asa, San Pedro

Puerto Princesa City, Palawan

Dear Mr. Oniot:

This refers to the Notice of Award of procurement item with details listed below:

- a. Winning Bidder : **FRRO CONSUMER GOODS TRADING**
- b. Purchase Request No. : **24-08-0063**
- c. Procurement Title : **Other Supplies and Materials  
(Various Office Equipment)**
- d. Contract Amount : **Php 196,600.00**
- e. Delivery Period : **Within 30 Calendar Days from receipt of Notice to Proceed (NTP)**

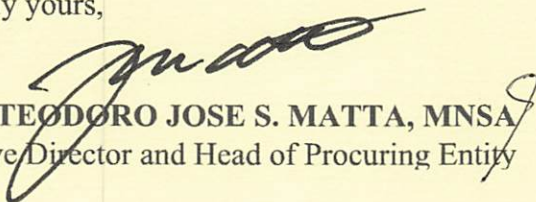
In relation thereto, notice is hereby given to the winning bidder that the implementation of the said project shall commence on the same day you have acknowledged the receipt of this Notice. You are expected to perform the terms and conditions stipulated in the attached Contract Agreement.

Please acknowledge receipt of this notice by signing at the portion provided below. Keep a copy and return the original copy to this Palawan Council for Sustainable Development Staff (PCSDS).

For further details, please contact the PCSDS-BAC Secretariat through the following contact details: (a) email: bacpcsd@gmail.com and (b) Tel. No. (+48) 434-4235.

Thank you.

Very truly yours,

  
**ATTY. TEODORO JOSE S. MATTA, MNSA**  
Executive Director and Head of Procuring Entity

Conforme:

Mr. Fritz Ryon Ruiz Oniot

Date: 09/06/2024

*Mission: Palawan, an innovative and dynamic global center of sustainable development.  
Mission: PCSDS as the driver of environmental conservation and inclusive development in Palawan,  
a biosphere reserve and science-for-sustainability site, guided by the Strategic Environmental Plan.*

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## PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

### NOTICE OF AWARD

12 September 2024

#### **FRRO CONSUMER GOODS TRADING**

Represented by its Owner  
Mr. Fritz Ryon Ruiz Oniot  
Angel Cabanag Road, Purok Pag-Asa, San Pedro  
Puerto Princesa City, Palawan

Dear Mr. Oniot:

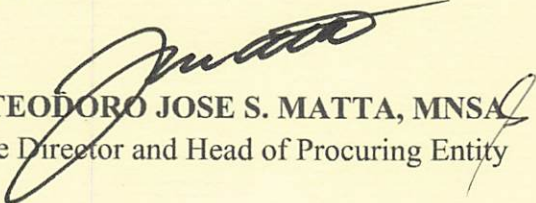
The Palawan Council for Sustainable Development Staff (PCSDS) is hereby awarding the contract for the procurement item with details below inclusive of all applicable taxes:

- a. Purchase Request No. : **24-08-0063**
- b. Procurement Title : **Other Supplies and Materials  
(Various Office Equipment)**
- c. Contract Amount : **Php 196,600.00**
- d. Delivery Period : **Within 30 Calendar Days from receipt of Notice to Proceed (NTP)**

You are therefore advised to post the required Performance Security (if applicable) and enter into contract with PCSDS within ten (10) calendar days from receipt of this notice. Failure to enter into contract shall constitute a sufficient ground for cancellation of this award.

Thank you.

Very truly yours,

  
**ATTY. TEODORO JOSE S. MATTA, MNSA**  
Executive Director and Head of Procuring Entity

Conforme:

Mr. Fritz Ryon Ruiz Oniot

Date: 09 OCT 2024

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**PURCHASE ORDER**

1	Supplier/Provider	FRITZ RYON RUIZ ONIOT	2	P. O. No.	24-09-44
		FRRO CONSUMER GOODS TRADING	Date:	17 September 2024	
	Address	Angel Cabanag Road, Purok Pag-Asa, San Pedro, Puerto Princesa City, Palawan	P.R. No.	24-08-0063	
	TIN		Mode of Procurement	NP-Small Value Procurement	

Suppliers/Contractors/Consultant:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

3	Place of Delivery	PCSD Building, Sports Complex Road, Sta. Monica, Puerto Princesa City, Palawan	Delivery Term:	Delivered at Place	
	Date of Delivery	Within 30 Calendar Days from receipt of Notice to Proceed (NTP)	Payment Term:		

Item No.	Stock/Property No.	Unit	Item Description	Cost		
				Quantity	Unit	Total
<b>EEED (WMF) Php 18,000.00</b>						
1		piece	<b>TV 42 inches</b> Specifications: Resolution: Full HD TV Screen size: 40-49 Inches TV screen Type: LCD/LED TV Type: Digital TV, Smart TV TV Port Input: Audio Out (Mini Jack), Digital Audio Out (Optical), Ethernet (LAN), HDMI, Bluetooth TV Features: Bluetooth Connectivity, Mobile Screen, Mirroring, Netflix, Voice Control, Wireless Connectivity Smart TV: Yes Smart TV OS: Web OS Weight: 6kg Power Consumption: 80W Input Voltage: 220V Dimension (L x W x H): 955x207x605	1	P15,500.00	P15,500.00
2		piece	<b>TV Stand</b> Specifications: Top tray Adjustable hole distance 3.0 panel Thickness 50mm thickened pipe TV stand compatible with most 32" to 85" LCD LED Flat Screen with a maximum load capacity of 250 kg and max  <b>Additional requirements:</b> Place of delivery: PCSDS Bldg. Sports Complex Road, Bgy. Sta. Monica, Puerto Princesa City, Palawan Delivery Term: Within 30 Calendar Days from receipt of Notice to Proceed (NTP)	1	P2,500.00	P2,500.00
					<i>sub-total</i>	P18,000.00
<b>EPRPD (Reg) Php 54,660.00</b>						
3		unit	<b>Supply and Delivery of Other Supplies and Materials (DMD North)</b>  <b>AIR CONDITIONER UNIT, Inverter, with the following specifications:</b> - Capacity: 2HP - Inverter - Split-Type - with installation and installation materials - To be delivered within 30 days from issuance of Notice to Proceed (NTP) - Delivery Location: PCSDS Main Office, Santa Monica, Puerto Princesa City	1	P49,000.00	P49,000.00

4		unit	<b>Supply and Delivery of Other Supplies and Materials (EPRPD)</b>  <b>MICROWAVE OVEN, with the following specifications:</b> - Mechanical Control - Strong and efficient power - Metal body - 6 power levels - Defrost Function - Capacity: 20.0L - Power supply: 230V, ~60Hz - Wattage: 700W - Weight (Gross): 11.5kg - Weight (Net): 10.5kg - Dimensions (Gross) (WxHxD): 486 x 292 x 380 mm - Dimensions (Net) (WxHxD): 452 x 262 x 345 mm - warranty: 1 year on Parts and Labor - To be delivered within 30 days after issuance of Notice to Proceed (NTP) - Delivery Location: PCSDS Main Office, Santa Monica, Puerto Princesa City	1	P5,500.00	P5,500.00
					<i>sub-total</i>	P54,500.00
<b>EPRPD (REG) Php 99,998.00</b>						
5		unit	<b>Supply and Delivery of Other Supplies and Materials (EPRPD)</b>  <b>LAPTOP, Mid-end, with the following specs:</b> - Freebies: Microsoft Office 2021 Pro, Laptop Bag, and Wireless Mouse - Operating System: Windows 11, 64 bit - Processor: AMD Ryzen 7 7730U or Intel core i5-1235U - System Memory: Max 16GB DDR4 (3200MHz), Soldered - Screen Size/Display: 14" FHD (1920x1080), IPS, Thin Bezel, Anti-Glare - Storage: 512GB SSD - Storage Capability: 1x M.2 SSD slot - Video Type: AMD Radeon™ Graphics or Integrated Intel Iris Xe Graphics - Thickness & Weight: 19.35mm, 1.4kg - Keyboard: (No Numpad) - Web Cam: HD Type (30fps@720p) - Audio: 2x 2W speaker - Battery: Up to 10 hours - I/O Ports: 1x Type-C USB 3.2 Gen2 with PD Charging, 1x Type-A USB 3.2 Gen2, 2x Type-A USB 2.0, 1x Micro SD Card Reader, 1x HDMI™ 2.1 (4k @ 60Hz) - Color: Classic Black or Urban silver - To be delivered within 30 days after issuance of Notice to Proceed (NTP) - Delivery Location: PCSDS Main Office, Santa Monica, Puerto Princesa City	2	P49,900.00	P99,800.00
					<i>sub-total</i>	P99,800.00
<b>DMD-SOUTH (Reg) Php 25,000.00</b>						
6		unit	<b>1 DOOR INVERTER REFRIGERATOR</b>  Additional specifications: - Capacity: 7.3 cu.ft. / 207 liters (gross): 6.9 cu. Ft. / 196 liters (Net) - Refrigerator Volume: 168 liters / 5.9 cu. ft. - Freezer Volume: 28 liters / 1.0 cu. ft. - Weight (in kg): 34 Net / 39 Gross - Wattage: 55 - Power Consumption: 0.42 kwh/24h - EEF: 431 - Unit Dimensions (in mm): 1426 H x 519 W x 562 D - Packed dimensions (in mm): 1430 H x 550 W x 585 D  <b>Other Features</b> - Auto defrost type - Led light - Wire shelves - Chiller - Egg tray/rack - Accessories - Ice tray - Ice Scraper  <b>Warranty</b> - At least two (2) years  <b>Delivery Location:</b> PCSD Main Office, PCSD Bldg., sports Complex Road, Bgy. sta. Monica, Puerto Princesa City <b>Delivery Date:</b> within 30 Calendar days from receipt of Notice to Proceed (NTP)	1	P24,300.00	P24,300.00
					<i>sub-total</i>	P24,300.00
-nothing follows-						

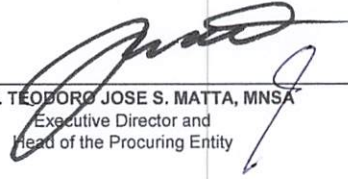


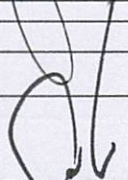
Total Amount in Words: <b>One Hundred Ninety - Six Thousand, Six Hundred Pesos</b>	Total: <b>₱196,600.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

FRITZ RYON RUIZ ONIOT  
Supplier signature over printed name  
Date: **09 OCT 2024**

  
ATTY. TEODORO JOSE S. MATIA, MNSA  
Executive Director and  
Head of the Procuring Entity

Fund Cluster:	ORS/BURS No. :	<i>for accounting use only</i>	
Funds Available:	Date of the ORS/BURS:		
 <b>JOSELITO A. ORDAS, CPA</b> Accountant III Accountant	Amount:		