



REQUEST FOR QUOTATION

A. The Palawan Council for Sustainable Development Staff (PCSDS) invites all eligible and PhilGEPS-registered suppliers to quote the best offer for this procurement item subject to the specifications and/or terms and conditions and within the Approved Budget for the Contract, to wit:

Purchase Request No. **24-02-0030**

Project Title: **Other Supplies and Materials Expenses**
(Customized Printed Items and Other Materials)

Mode of Procurement: **Negotiated Procurement - Small Value Procurement**

Approved Budget for the Contract: **Php 171,072.00**

Delivery Period: **within 30 Calendar Days from receipt of Notice to Proceed (NTP)**

Location: **PCSD Bldg., Sports Complex Road, Sta. Monica, Puerto Princesa City, Palawan**

Specifications: **See attached Annex "A" (if applicable)**

B. Interested supplier are required to submit the following Eligibility Documents during submission of offer/quotation:

B.1. Mayor's Permit/Business Permit (Certified True Copy);

B.2. PhilGEPS Registration Number (Certified True Copy);

B.3. Omnibus Sworn Statement (Duly Notarized)

B.4. Secretary's Certificate/Special Power of Attorney (if applicable) (Original or Certified True Copy)

C. The pro-forma quotation maybe submitted through registered or electronic mail to the PCSDS BAC Secretariat at above address or email to bacpcsd@gmail.com on or before **April 30, 2024; 12:00 pm** subject to the following Terms and Conditions:

- All entries shall be typed or written in a clear legible manner. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.
- All prices offered upon issuance of the quotation shall be valid, binding and effective throughout the effectivity of the contract for all delivery requests and/or billings.
- Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
- Award of contract shall be made to the lowest quotation, which complies with the minimum specification as stated above and other terms and conditions stated in the Price Quotation Form.
- Partial Bids are not allowed. Bids not addressing or providing all of the required items in the RFP/RFQs including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. Where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) or dash (-) for the said item would mean that it is being offered for free to the Government.
- In the event two or more bidders submitted the same amount of quotations, the tie shall be resolved using "draw lots" or similar methods of chance.

D. For inquiry, you may contact us at (048) 434-4235.

Very truly yours,


Atty. **MICHELLE ANDREA AUGUST F. SABUYA**
BAC Secretariat



Republic of the Philippines
Palawan Council for Sustainable Development Staff
BIDS AND AWARDS COMMITTEE
 PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,
 Puerto Princesa City, Palawan

PRICE QUOTATION FORM

Project Title:	Other Supplies and Materials Expenses (Customized Printed Items and Other Materials)	Date:			
		PQF No.:	24-02-0030		
Sir/Madam: After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:					
Item No.	Description and Specification	Unit	Quantity	Unit Price	Total Price
OED (Reg) ABC: Php 46,500.00					
1	Jersey for Sports Fest Full Sublimation (Shorts and Sando) (Custom Size)	piece	27		
2	Custom dry fit polo shirts	piece	30		
Total					
EEED (WMF) ABC: Php 50,580.00					
3	Personal Tote bag - Teachers Training -Natural canvass; 8inx9.653in (sublimation print)	piece	52		
4	T-shirt (XL,L,M,S) - Enhancement of Capability Enhancement - Dry fit; white; 8inx9.78in (sublimation print)	piece	30		
5	T-Shirt (L,M,S) - Youth Camp (congress) - Dry fit; white; 8inx9.653in (sublimation print)	piece	26		
6	Bucket Hat (Khaki/green with PCSD logo) - embroidered - Youth Camp (congress)	piece	26		
7	Customized tumbler for kids - Kiddie Wildlife 1 - Polythylene Terephthalate (PET); 13.6 oz (400ml); clear PET juice bottle with black LID; Clear vinyl sticker tumbler 7inx2.8in	piece	41		
Total					
DMD - Calamian (WMF) ABC: Php 29,992.00					
8	UV Protection Longsleeves shirt with customized sublimation print - crew neck - (Size: Extre Small = 2 pcs; Small = 4 pcs; Medium = 8 pcs; Large = 4 pcs; XL = 1; 2XL = 3 pcs)	piece	23		
9	Customized Polo Shirt (Chinese Collar) Ultrasoft Fabric Type (sizes: Extra Small = 2pcs; Small = 4 pcs; Medium = 8pcs; Large = 4 pcs; XL = 1; 2XL = 3pcs)	piece	23		
Total					
DMD - Calamian (Reg) ABC: Php 44,000.00					
10	Windbreaker - bomber jacket (Khaki color) with embroidered 1 - color (dark grey) PCSD logo (2.25 inches) with pocket and inner lining (Sizes: Extra Small = 2 pcs; Small = 4 pcs; Medium = 8pcs; Large = 4pcs; XL = 1; 2xl = 3pcs)	piece	22		
Total					
See Image Sample and design attached					
Place of Delivery: PCSD Bldg., Sports Complex Road, Bgy. Santa Monica, Puerto Princesa City, Palawan.					
Delivery Term: Within 30 Calendar Days from receipt of Notice to Proceed (NTP)					
Additional specifications: (1) Items/Services to be delivered in compliance with the Green Technical Specifications prescribed by the Government Procurement Policy Board (GPPB) shall be preferred (as applicable). Please see list of Green Specifications at https://www.gppb.gov.ph/green-public-procurement/					
-nothing follows-					
TOTAL AMOUNT					
AMOUNT IN WORDS:					
<i>Notice: Please complete Required Details Above (green boxes)</i>					
We undertake, if our quotation is accepted, to supply/deliver the goods/services in accordance with the technical specifications and delivery instructions.					
We agree to abide by this Quotation for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.					
Until a Purchase Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation you may receive					
(Please provide complete information below)					
Signature over Printed Name : _____					
Designation/Position : _____					
Name of Company : _____					
Business Address : _____					
Contact Number: _____					
E-mail Address: _____					
Company TIN: _____					

OED (sando and shorts Jersey)

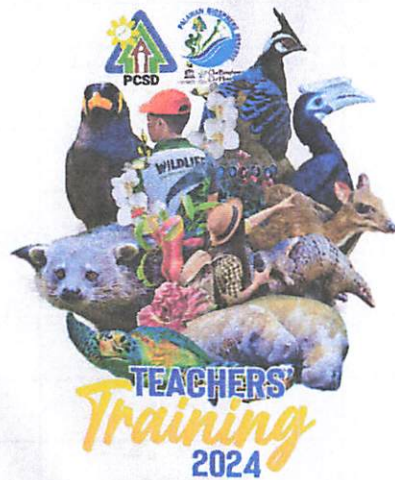


OED (Dry fit Polo-shirts)



FEED

TOTE BAG MOCKUP



FEED

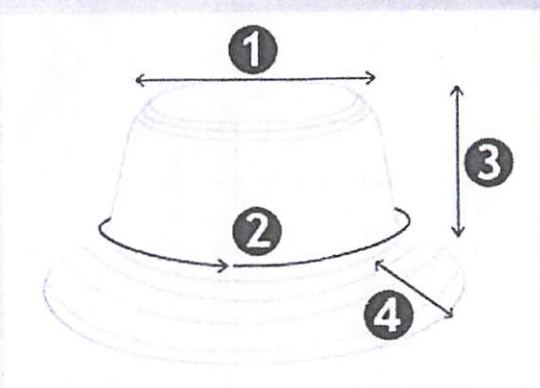


EVED



YOUTH
Congress
2024
*"United minds among youths,
keys to shape a sustainable future."*

ETED



Size	S/M
1. Top Diameter:	6 inch
2. Circumference:	22 inch
3. Crown Height:	3.5 inch
4. Brim Wide:	2.5 inch

1117

sample only



DMD-CALAMIAN



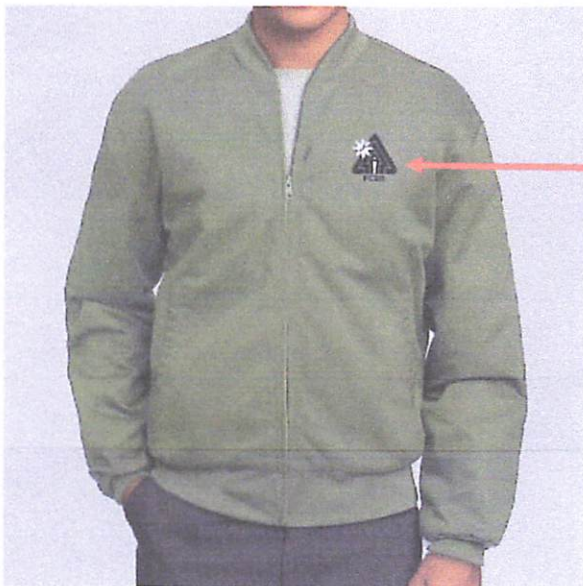
DMD - CALAMIAN



DMD-CALAMIAN



DMD CALAMIAN - Windbreaker-bomber jacket (khaki color) with embroidered 1-color (dark grey) PCSD Logo (2.25 inches) with pocket and inner lining



LOGO PLACEMENT

**Size (2.25x2.25 inches) on Left Breast
Solid Color Dark Grey**