"RECOMMENDING THE AWARD OF CONTRACT TO A/Z CONCEPTEUR EVENTS STYLING SERVICES FOR THE PROCUREMENT OF PR NO. 23-04-0040: REPRESENTATION EXPENSE (CATERING SERVICE WITHOUT VENUE FOR RESEARCH PARTNERSHIP MEETINGS FOR PROJECT 2)

Resolution No. 23-04-0040
Series of 2023

WHEREAS, PR No. 23-04-0040: Representation Expense (Catering Service without venue for Research Partnership Meetings for Project 2) was ascertained by the Palawan Council for Sustainable Development Staff (PCSDS), Bids and Awards Committee (BAC) as included in the Annual Procurement Plan (APP) for the FY 2023 with Negotiated Procurement – Small Value Procurement (SVP) as the mode of procurement pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulation (IRR) of Republic Act No. 9184 with an Approved Budget for the Contract (ABC) amounting to One Hundred Twenty-One Thousand Eight Hundred Pesos (Php121, 800.00). The stated provision states:

xxx xxx xxx

53.9. Small Value Procurement. Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed the threshold prescribed in Annex "H" of this IRR: Provided, That in case of Goods, the procurement does not fall under shopping in Section 52 of this IRR

xxx xxx xxx

WHEREAS, the Request for Quotation for NP- SVP for the said procurement was posted in the PhilGEPS website, PCSD website and in a conspicuous place within the premises of PCSD last 17-22 May 2023. The same was also sent to three (3) prospective suppliers, namely: Luana Lifestyle and Leisure Hotel Inc., A/Z Concepteur Events Styling Services, and Citystate Asturias Hotel.

WHEREAS, the following supplier/s submitted their quotations:

NO.	BIDDER	AMOUNT	DATE SUBMITTED
1	Luana Lifestyle and Leisure Hotel Inc.	No Bid	19 May 2023
2	A/Z Concepteur Events Styling Services	Php120,060.00	19 May 2023
3	Citystate Asturias Hotel	Php120,930.00	18 May 2023

HEAD OFFICE:
PCSD Building, Sports Complex Road
Santa Monica Heights, Puerto Princesa City, 5300 Palawan, Philippines
☎ (+6348) 434-4235 Trunkline • (+6348) 434-4234 Telefax
Email: oed@pcsd.gov.ph • Website: www.pcsd.gov.ph | www.pkp.pcsd.gov.ph

WHEREAS, on 23 May 2023, the Committee conducted an evaluation of the above-mentioned quotations. A/Z Concepteur Events Styling Services submitted complete eligibility requirements and was declared responsive and eligible;

WHEREAS, Citystate Asturias Hotel Services was disqualified for non-submission of complete eligibility requirements;

WHEREAS, after deliberation, A/Z Concepteur Events Styling Services was determined by the Committee as the Lowest Calculated and Responsive Quotation (LCRQ);

WHEREAS, in today's meeting, the Committee decided to recommend to the Acting Head of Procuring Entity (HoPE) the awarding of the contract;

NOW, THEREFORE, for in consideration of the foregoing, **WE**, the Members of the PCSDS-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend to Acting Executive Director and Acting Head of the Procuring Entity (HoPE), Niño Rey C. Estoya, MNSA, CESE, the award of contract to A/Z Concepteur Events Styling Services for the procurement of PR No. 23-04-0040: Representation Expense (Catering Service without venue for Research Partnership Meetings for Project 2).

RESOLVED, that copies of this resolution be submitted to the PCSDS Acting Executive Director for his appropriate action.

ADOPTED AND APPROVED by the PCSDS Bids and Awards Committee (BAC) this 23 May 2023 in Puerto Princesa City.

Prepared by:

Atty. MICHELLE ANDREA AUGUST F. SABUYA
BAC Secretariat, Head

Recommending Approval:

JOHN FRANCISCO A. PONTILLAS, EnP
Member

(on official travel)
MA. CHRISTINA D. RODRIGUEZ, M.A.C.
Member

RAHMAN S. ROPETA, CPA
Member

ATTY. JOANNA SARAH T. DIVA
Member

(on official travel)
GLENDA M. CADIGAL, RPF
Vice-Chairperson

ENGR. MADRONO P. CABRESTANTE JR.
Chairperson

Republic of the Philippines
(Republic Act No. 7611)
PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

PCSD

NOTICE OF AWARD

23 May 2023

A/Z Concepteur Events Styling Services
Represented by its Owner
Mr. Almunib D. Abdurahim
Barangay San Manuel
Puerto Princesa City, Palawan

Dear Mr Abdurahim:

The Palawan Council for Sustainable Development Staff (PCSDS) is hereby awarding the contract for the procurement item with details below inclusive of all applicable taxes:

a. Purchase Request No. : **PR No. 23-04-0040**
b. Procurement Title : **Representation Expense (Catering Service without venue for Research Partnership Meetings for Project 2)**
c. Contract Amount : Php120,060.00

You are therefore advised to post the required Performance Security (if applicable) and enter into contract with PCSDS within ten (10) calendar days from receipt of this notice. Failure to enter into contract shall constitute a sufficient ground for cancellation of this award.

Thank you.

Very truly yours,

NIÑO REY C. ESTOYA, MNSA, CESE
Acting Executive Director and Head of Procuring Entity

Conforme:

Mr. Almunib D. Abdurahim
Date: 23 MAY 20..

Vision: Palawan, an innovative and dynamic global center of sustainable development.
Mission: PCSDS as the driver of environmental conservation and inclusive development in Palawan, a biosphere reserve and science-for-sustainability site, guided by the Strategic Environmental Plan.

HEAD OFFICE:
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CONTRACT AGREEMENT

THIS AGREEMENT made this 24 May 2023 between Palawan Council for Sustainable Development Staff (PCSDS) (hereinafter called "the Entity") of the one part and A/Z Concepteur Events Styling Services, Barangay San Manuel, Puerto Princesa City, Palawan (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly PR No. 23-04-0040: Representation Expense (Catering Service without venue for Research Partnership Meetings for Project 2) and has accepted a quotation from the Supplier for the supply of those goods and services in the sum of One Hundred Twenty Thousand Sixty Pesos (Php120,060.00) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

   i. Request for Quotation;
   ii. Schedule of Requirements and Technical Specifications;
   iii. Winning bidder's quotation, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

   Price Quotation Form, including all the documents/statements contained in the Bidder's quotation, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's evaluation of quotation;

   iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

   v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of One Hundred Twenty Thousand Sixty Pesos (Php120,060.00) or such other sums as may be ascertained by A/Z Concepteur Events Styling Services represented by Mr. Almunib D. Abdurahim agrees to supply PR No. 23-04-0040: Representation Expense (Catering Service without venue for Research Partnership Meetings for Project 2) in accordance with his/her/its quotation.

4. Goods and services will be delivered and/or performed by the Supplier until December 31, 2023 as needed or in accordance with the schedule agreed upon.

NIÑO REY C. ESTOYA, MNSA, CESE

MR. ALMUNIB D. ABDURAHIM

5. The Entity agrees to pay the Supplier the above-mentioned sum in accordance with the terms of the Bidding and based on the actual goods and services delivered and/or performed as billed.

6. In case of breach, the Supplier shall be liable to pay liquidated damages at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

7. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. Any and all disputes arising from the implementation of a contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004"

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

NIÑO REY C. ESTOYA, MNSA, CESE
Acting Executive Director and
Head of Procuring Entity

for:

Palawan Council for Sustainable Development Staff (PCSDS)

MR. ALMUNIB D. ABDURAHIM
Owner

for:

A/Z Concepteur Events Styling Services

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Puerto Princesa City)

BEFORE ME, this MAY 24 2023 at PUERTO PRINCESA CITY personally appeared **NIÑO REY C. ESTOYA, MNSA, CESE** and **MR. ALMUNIB D. ABDURAHIM** with their competent evidence of identity, all known to me and to me known to be the same persons who executed the foregoing instrument which they acknowledged to me to be their free and voluntary act and deed and that of the entities they respectively represent.

This instrument consisting of only three (3) page/s, including this page in which this Acknowledgement is written, duly signed by them and their instrumental witnesses.

WITNESS MY HAND AND SEAL.

ATTY. JOSEPH ALLEN P. QUIÑON
NOTARY PUBLIC
ROLL NO. 47515
PUERTO PRINCESA CITY

ATTY. JOSEPH ALLEN P. QUIÑON
Notary Public
COMMISSIONED UNTIL DECEMBER 31, 2023
ROLL NO. 47515/TIN NO. 223-829-182
IBP NO. 001817/PTR NO. 2942859
MCLE NO. VI-0027765

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Book No. 27;
Series of 2023;

Republic of the Philippines
(Republic Act No. 7611)
PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

PCSD

NOTICE TO PROCEED

25 May 2023

A/Z Concepteur Events Styling Services
Represented by its Owner
Mr. Almunib D. Abdurahim
Barangay San Manuel
Puerto Princesa City, Palawan

Dear Mr Abdurahim:

This refers to the Notice of Award of procurement item with details listed below:

a. Winning Bidder : **A/Z Concepteur Events Styling Services**
b. Purchase Request No. : **PR No. 23-04-0040**
c. Procurement Title : **Representation Expense (Catering Service without venue for Research Partnership Meetings for Project 2)**
d. Contract Amount : **Php120,060.00**
e. Delivery Period : **Until December 31, 2023 (By Billing)**

In relation thereto, notice is hereby given to the winning bidder that the implementation of the said project shall commence on the same day you have acknowledged the receipt of this Notice. You are expected to perform the terms and conditions stipulated in the attached Contract Agreement.

Please acknowledge receipt of this notice by signing at the portion provided below. Keep a copy and return the original copy to this Palawan Council for Sustainable Development Staff (PCSDS).

For further details, please contact the PCSDS-BAC Secretariat through the following contact details: (a) email: bacpcsd@gmail.com and (b) Tel. No. (+48) 434-4235.

Thank you.

Very truly yours,

NIÑO REY C. ESTOYA, MNSA, CESE
Acting Executive Director and Head of Procuring Entity

Conforme:

Mr. Almunib D. Abdurahim
Date: 25 MAY 2023

Vision: Palawan, an innovative and dynamic global center of sustainable development.
Mission: PCSDS as the driver of environmental conservation and inclusive development in Palawan, a biosphere reserve and science-for-sustainability site, guided by the Strategic Environmental Plan.

Republic of the Philippines
Palawan Council for Sustainable Development Staff
BIDS AND AWARDS COMMITTEE
PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,
Puerto Princesa City, Palawan

Appendix 61

PURCHASE ORDER

1 Supplier/Provider	**Mr. Almunib D. Abdurahim**	2 P. O. No.	**23-05-0028**
	A/Z Concepteur Events Styling Services	Date:	**26 May 2023**
Address	Barangay San Manuel, Puerto Princesa City, Palawan	P.R. No.	**23-04-0040**
TIN		Mode of Procurement	**NP-Small Value Procurement**

Suppliers/Contractors/Consultant:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

3 Place of Delivery	Puerto Princesa City, Palawan	Delivery Term:	Delivered at Place
Date of Delivery	Until December 31, 2023 (By Billing)	Payment Term:	

Item No.	Stock/ Property No.	Unit	Item Description	Cost		
				Quantity	Unit	Total
1		pax	**Catering Services without venue: AM snack, buffet, lunch, pm snacks for 40 pax/8 meetings & 14 pax/ 1 meeting** * With flowing coffee and water * All snacks and meal shall be served with one round of drinks * No single-use plastic or styrofoam * Delivery term: as scheduled or needed until December 31, 2023 * Shall be delivered within Puerto Princesa City	174	₱690.00	₱120,060.00
			-nothing follows-			

Total Amount in Words: **One Hundred Twenty Thousand Sixty Pesos**	Total:	**₱120,060.00**

4 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MR. ALMUNIB D. ABDURAHIM
Supplier signature over printed name
Date: 26 MAY 2023

Very truly yours,

NIÑO REY C. ESTOYA, MNSA, CESE
Acting Executive Director and
Acting Head of the Procuring Entity

for accounting use only

Fund Cluster:		**ORS/BURS No. :**	
Funds Available:		**Date of the ORS/BURS:**	
		Amount:	

FAITH CLAUDINE U. HUSSIN
Accountant