Republic of the Philippines
(Republic Act No. 7611)
PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

PCSD

NOTICE OF AWARD

August 24, 2022

Mr. Archie P. Bayona
Authorized Representative
ALC Printing House
Valencia St., Brgy. Masikap
Puerto Princesa City

Dear Mr. Bayona:

The Palawan Council for Sustainable Development Staff (PCSDS) is hereby awarding the contract for the procurement item with details below inclusive of all applicable taxes:

a. Purchase Request No. : 22-06-01-54
b. Procurement Title : Printing and Publication Services (Various Printing Services)

c. Contract Amount : Php 107,426.00

You are therefore advised to post the required Performance Security (if applicable) and enter into contract with PCSDS within ten (10) calendar days from receipt of this notice. Failure to enter into contract shall constitute a sufficient ground for cancellation of this award.

Thank you.

Very truly yours,

TEODORO JOSE S. MATTA, Esq.
Executive Director and Head of the Procuring Entity

Conforme:

Mr. Archie P. Bayona
Date: SEP 0 1 2022

Vision: Palawan, an innovative and dynamic global center of sustainable development.
Mission: PCSDS as the driver of environmental conservation and inclusive development in Palawan, a biosphere reserve and science-for-sustainability site, guided by the Strategic Environmental Plan.

HEAD OFFICE:
PCSD Building, Sports Complex Road
Santa Monica Heights, Puerto Princesa City, 5300 Palawan, Philippines
☎ (+6348) 434-4235 Trunkline • (+6348) 434-4234 Telefax
Email: oed@pcsd.gov.ph • Website: www.pcsd.gov.ph | www.pkp.pcsd.gov.ph

CONTRACT AGREEMENT

THIS AGREEMENT made this August 25, 2022 between Palawan Council for Sustainable Development Staff (PCSDS) (hereinafter called "the Entity") of the one part and ALC Printing House, Valencia St., Brgy. Masikap, Puerto Princesa City, Palawan, Philippines (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly PR. No. 22-06-01-54: Printing and Publication Services (Various Printing Services) and has accepted a quotation from the Supplier for the supply of those goods and services in the sum of One Hundred Seven Thousand Four Hundred Twenty-Six Pesos (Php 107,426.00) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

   i. Request for Quotation;
   ii. Schedule of Requirements and Technical Specifications;
   iii. Winning bidder's quotation, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

   Price Quotation Form, including all the documents/statements contained in the Bidder's quotation, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's evaluation of quotation;

   iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

   v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of One Hundred Seven Thousand Four Hundred Twenty-Six Pesos (Php 107,426.00) or such other sums as may be ascertained, ALC Printing House represented by Mr. Archie Bayona agrees to supply PR. No. 22-06-01-54: Printing and Publication Services (Various Printing Services) in accordance with his/her/its quotation.

4. Goods and services will be delivered and/or performed by the Supplier in accordance with the schedule agreed upon.

5. The Entity agrees to pay the Supplier the above-mentioned sum in accordance with the terms of the Bidding and based on the actual goods and services delivered and/or performed as billed.

TEODORO JOSE S. MATTA, Esq.

Mr. ARCHIE B. BAYONA

6. In case of breach, the Supplier shall be liable to pay liquidated damages at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

7. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. Any and all disputes arising from the implementation of a contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004"

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

TEODORO JOSE S. MATTA, Esq.
Executive Director

for:

Palawan Council for Sustainable Development Staff (PCSDS)

MR. ARCHIE P. BAYONA
Authorized Representative

for:

ALC Printing House

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Puerto Princesa City)

BEFORE ME, this SEP 0 5 2022 at PUERTO PRINCESA CITY personally appeared **TEODORO JOSE S. MATTA, Esq.** and **MR. ARCHIE P. BAYONA** with their competent evidence of identity, all known to me and to me known to be the same persons who executed the foregoing instrument which they acknowledged to me to be their free and voluntary act and deed and that of the entities they respectively represent.

This instrument consisting of only three (3) page/s, including this page in which this Acknowledgement is written, duly signed by them and their instrumental witnesses.

WITNESS MY HAND AND SEAL.

Notary Public

Doc. No. 117;
Page No. 25;
Book No. X;
Series of 2022;

ATTY. APRIL JOY M. RABANG
Commision No. NPL-2021-014
Notary Public for the City of Puerto Princesa and Palawan / Until December 31, 2022
Roll of attorney's No. 72549
PTR No. 183597 / 01-03-2022 / Pasig City
IBP No. 0891076 / 01-03-2022 / Palawan
Date Admitted to the Bar June 14, 2019

ATTY. APRIL JOY M. RABANG
Commission No. NPL-2021-014
Notary Public for the City of Puerto Princesa
and Palawan / Until December 31, 2022
Roll of attorney's No. 72549
PTR No. 1835971 / 01-03-2022 / Pasig City
IBP No. 089107B / 01-03-2022 / Palawan
Date Admitted to the Bar June 14, 2019

NOTICE TO PROCEED

August 26, 2022

Mr. Archie P. Bayona
Authorized Representative
ALC Printing House
Valencia St., Brgy. Masikap
Puerto Princesa City

Dear Mr. Bayona:

This refers to the Notice of Award of procurement item with details listed below:

a. Winning Bidder : ALC Printing House
b. Purchase Request No. : 22-06-01-54
c. Procurement Title : Printing and Publication Services (Various Printing Services)

d. Contract Amount : Php 107,426.00

In relation thereto, notice is hereby given to the winning bidder that the implementation of the said project shall commence on the same day you have acknowledged the receipt of this Notice. You are expected to perform the terms and conditions stipulated in the attached Contract Agreement.

Please acknowledge receipt of this notice by signing at the portion provided below. Keep a copy and return the original copy to this Palawan Council for Sustainable Development Staff (PCSDS).

For further details, please contact the PCSDS-BAC Secretariat through the following contact details: (a) email: bacpcsd@gmail.com and (b) Tel. No. (+48) 434-4235.

Thank you.

Very truly yours,

TEODORO JOSE S. MATTA, Esq.
Executive Director Head of the Procuring Entity

Conformed:

Mr. Archie P. Bayona
Date: SEP. 6 2022

Vision: Palawan, an innovative and dynamic global center of sustainable development.
Mission: PCSDS as the driver of environmental conservation and inclusive development in Palawan, a biosphere reserve and science-for-sustainability site, guided by the Strategic Environmental Plan.

Republic of the Philippines
Palawan Council for Sustainable Development Staff
BIDS AND AWARDS COMMITTEE
PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,
Puerto Princesa City, Palawan

Appendix 61

PURCHASE ORDER

1		2	
Supplier/Provider:	**ALC Printing House**	P. O. No.	**22-08-47**
Address :	**Valencia St., Brgy. Masikap**	Date	**August 30, 2022**
	Puerto Princesa City	P.R. No.	**22-06-01-54**
Tel./Fax No. :	0917-575-1014	Date	**May 30, 2022**
TIN :	107-941-406-001	Mode of Procurement	**NP-Small Value Procurement**

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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
				OED (SEP Anniversary Celebration)		
1		27	piece	Printing: Coffee tablebook	₱2,050.00	₱55,350.00
2		1	ream	logo paper (A4)	₱1,500.00	₱1,500.00
				AFD		
3		200	piece	Customized ID Lace	₱90.00	₱18,000.00
4		100	piece	printing of staff ID	₱120.00	₱12,000.00
5		4	piece	self-inking stamp	₱300.00	₱1,200.00
				EPRPD		
6		6	piece	Tarpaulin printing (7ft. X 5ft. 4in)	₱630.00	₱3,780.00
7		6	piece	Tarpaulin printing (4ft. 5in X 3ft. 4in)	₱216.00	₱1,296.00
8		4	piece	Rubber stamps (received, etc. with logo)	₱600.00	₱2,400.00
				DMD-South		
9		2	piece	(Regular) Tarpaulin printing	₱550.00	₱1,100.00
10		2	piece	(Regular) rubber stamps	₱300.00	₱600.00
11		2	piece	(WMF) rubber stamps	₱600.00	₱1,200.00
				DMD-Calamian		
12		6	piece	printing of tarp, signages, and other materials	₱1,500.00	₱9,000.00
				-nothing follows-		

Total Amount in Words:	Total:	**₱107,426.00**
One hundred seven thousand four hundred twenty-six pesos only	***Subject to Applicable Taxes**	-
	GROSS	**₱107,426.00**

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Place of Delivery: **Puerto Princesa City**

Date of Delivery/Completion: _____

Delivery Term: ☐ Pick-up ☐ - Deliver w/in 60 calendar days from receipt of PO

Payment Term: ☐ - COD ☐ - Days after issuance of monthly invoice

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Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.

Conforme:

MR. ARCHIE P. BAYONA
Supplier signature over printed name
Date: SEP 06 2022

Very truly yours,

TEODORO JOSE S. MATTA, Esq.
Executive Director and
Head of the Procuring Entity