



## REQUEST FOR QUOTATION

A. The Palawan Council for Sustainable Development Staff (PCSDS) invites all eligible and PhilGEPS-registered suppliers to quote the best offer for this procurement item subject to the specifications and/or terms and conditions and within the Approved Budget for the Contract, to wit:

Project Title: **PR No. 22-06-01-58: Repair and Maintenance Services for Buildings and Other Structures (Materials for Various Building/Structure Repairs and Maintenance)**

Mode of Procurement: **Negotiated Procurement – Small Value Procurement (Sec 53.9 of RA 9184 IRR)**

Approved Budget for the Contract: **Php 289,295.00**

Mode of Payment: **By Billing**

Location: **PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica, Puerto Princesa City, Palawan**

Specifications: **See attached "Annex A" (if applicable)**

B. Interested supplier are required to submit the following Eligibility Documents during submission of offer/quotation:

***B.1. Mayor's Permit/Business Permit (Certified True Copy);***

***B.2. PhilGEPS Registration Number (Certified True Copy);***

***B.3. Duly Notarized Omnibus Sworn Statement;***

C. The pro-forma quotation maybe submitted through registered or electronic mail to the PCSDS BAC Secretariat at above address or email to bacpcsd@gmail.com on or before **June 14, 2022, 9:00AM**, subject to the following Terms and Conditions:

- All entries shall be typed or written in a clear legible manner. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.
- All prices offered upon issuance of the quotation shall be valid, binding and effective throughout the effectivity of the contract for all delivery requests and/or billings.
- Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
- Award of contract shall be made to the lowest quotation, which complies with the minimum specification as stated above and other terms and conditions stated in the Price Quotation Form.
- Partial Bids are not allowed. Bids not addressing or providing all of the required items in the RFP/RFQs including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. Where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) or dash (-) for the said item would mean that it is being offered for free to the Government.
- In the event two or more bidders submitted the same amount of quotations, the tie shall be resolved using "draw lots" or similar methods of chance.

D. For inquiry, you may contact us at (048) 434-4235.

Very truly yours,

**Atty. MICHELLE ANDREA AUGUST F. SABUYA**  
BAC Secretariat



Republic of the Philippines

**Palawan Council for Sustainable Development Staff**

**BIDS AND AWARDS COMMITTEE**

PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,

Puerto Princesa City, Palawan

## PRICE QUOTATION FORM

Project Title:	<b>PR No. 22-06-01-58: Repair and Maintenance Services for Buildings and Other Structures (Materials for Various Building/Structure Repairs and Maintenance)</b>	Date:	
		PQF No.:	<b>22-06-01-58</b>

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Item No.	Description and Specification	Unit	Quantity	Unit Price	Total Price
	<b>Concrete of Flooring</b>				
	<b>(MAIN OFFICE GATE ENTRANCE)</b>				
	<i>Date Delivery: June</i>				
	<b>CONCRETE WORKS</b>				
	Cement 40 kgs	piece	79		
	Screen Sand	kilo	6		
	Gravel	piece	8		
	Shovel	piece	2		
	Nylon	piece	1		
	<b>Additional Materials for Stockroom (2 Rooms)</b>				
	<i>Date Delivery: June</i>				
	<b>STEEL WORKS</b>				
	Metal Furring	piece	55		
	Rivets	box	1		
	Drill Bits	piece	6		
	Metal Sheets Scissors	piece	2		
	Steel Matting (No. 8)	piece	7		
	Riveter	piece	1		
	<b>FORMWORKS</b>				
	Hardiflex	piece	23		
	Skim Coat	bag	2		
	<b>PAINTING WORKS</b>				
	White Water-based Acrylic	gallon	3		
	Maroon Water-based Acrylic	gallon	2		
	Paint Primer	gallon	4		
	Paint Boysen Roofguard (Laguna White)	gallon	2		

	Lacquer Thinner	liter	2		
	Varnish (Valspar)	liter	2		
	Roller Brush 7"	piece	2		
	Paint Brush 3"	piece	2		
	Paint Brush 2"	piece	2		
	<b>Fabrication of Shelves for Storage room of COA</b>				
	<i>Date Delivery: June</i>				
	<b>STEEL WORKS</b>				
	Angle Bar 1 1/2" x 1/4	piece	21		
	Welding Rod	kilo	5		
	Flat Bar 1" x 1/4	piece	10		
	Flat Bar 1" x 3/16	piece	30		
	Cut off Blade 14"	piece	1		
	Tubular bar 1 1/2 x 1 1/2	piece	3		
	Cutting Disc	piece	3		
	<b>PAINTING WORKS</b>				
	Metal Primer (Grey)	gallon	4		
	Turco (Rust remover)	liter	4		
	Lacquer Thinner	gallon	2		
	Paint Brush #2	piece	7		
	Varnish (Valspar) Mahogany	liter	2		
	<b>Pump House Repair</b>				
	<i>Date Delivery: October</i>				
	<b>STEEL WORKS</b>				
	Metal Furring	piece	18		
	Rivets	box	1		
	Teks Screw 2"	piece	30		
	Drill Bit	piece	3		
	Pipe Gi 2"	piece	1		
	Welding rod	kilo	2		
	<b>ELECTRICAL WORKS</b>				
	Bulb 13 watts	piece	2		
	1 Gang Switch	piece	1		
	2 Gang Outlet	piece	1		

	utility box	piece	2		
	Electric tape (Big)	piece	1		
	Receptacle	piece	1		
	Junction Box	piece	3		
	PDX # 14 wire	meter	12		
	<b>FORMWORKS</b>				
	Plywood Ordinary	piece	5		
	Hardiflex 9mm	piece	2		
	Flush Door with jambs (0.90m x 1.85m)	set	1		
	Door knob	piece	1		
	Hinges	set	2		
	<b>PAINTING WORKS</b>				
	White Water-based Latex	gallon	4		
	Blue Water-based Latex	gallon	1		
	Paint Primer	gallon	2		
	Paint Boysen Roofguard (Laguna White)	gallon	1		
	Lacquer thinner	liter	1		
	Roller Brush 7" with Tray	piece	5		
	Paint Brush 3"	piece	2		
	Paint Brush 2"	piece	2		
	<b>DMO South-Quezon (Repair of Building)</b>				
	Date Delivery: September				
	<b>STEEL WORKS</b>				
	White Water-based latex	gallon	8		
	Brown Water-based Latex	gallon	3		
	Metal Primer	gallon	3		
	Masonry Putty	liter	3		
	Roller Brush 7" with Tray	piece	8		

	Paint Brush 2"	piece	6		
	Sand Paper	piece	5		
	<b>DMO South-Quezon (Repair of Building)</b>				
	Date Delivery: September				
	<b>ROOFWORKS</b>				
	Spanish Gutter 32" with installation service	piece	62		
	<b><i>Auditor's Office Repaint</i></b>				
	White Water-based latex	gallon	1		
	Paint Primer	gallon	4		
	Paint Boysen Roofguard (Laguna White)	gallon	4		
	Lacquer Thinner	liter	2		
	Roller Brrush 7" with Tray	piece	4		
	Paint Brush 2"	piece	2		
	<i>-nothing follows-</i>				

**TOTAL AMOUNT**

**AMOUNT IN WORDS:**

*We undertake, if our quotation is accepted, to supply/deliver the goods/services in accordance with the technical specifications and delivery instructions.*

*We agree to abide by this Quotation for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.*

*Until a Purchase Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation you may receive.*

*(Please provide **complete** information below)*

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Business Address : \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company TIN: \_\_\_\_\_