



## REQUEST FOR QUOTATION

A. The Palawan Council for Sustainable Development Staff (PCSDS) invites all eligible and PhilGEPS-registered suppliers to quote the best offer for this procurement item subject to the specifications and/or terms and conditions and within the Approved Budget for the Contract, to wit:

Project Title: **PR No. 21-01-12-02: DMD Calamian Other Supplies and Materials**

Mode of Procurement: **Negotiated Procurement - Small Value Procurement (Sec. 53.9 of RA 9184, IRR)**

Approved Budget for the Contract: **Php 109,999.98**

Delivery Instructions: **To be delivered within 30 Calendar Days (CDs) upon receipt of Notice to Proceed**

Mode of Payment: **Upon full delivery of goods and/or completed performance of service whichever is applicable**

Location: **PCSD Building, Sports Complex Road, Puerto Princesa City, Palawan**

B. Interested supplier are required to submit the following Eligibility Documents during submission of offer/quotation:

***B.1. Mayor's Permit/Business Permit;***

***B.2. PhilGEPS Registration Number;***

***B.3. Omnibus Sworn Statement***

C. The pro-forma quotation maybe submitted through registered or electronic mail to the PCSDS BAC Secretariat at above address or email to [mitchie592003@gmail.com](mailto:mitchie592003@gmail.com) on or before **FEB 05 2021**, **10:00 AM** subject to the following Terms and Conditions:

- All entries shall be typed or written in a clear legible manner. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.
- All prices offered shall be valid, binding and effective for THIRTY (30) calendar days upon issuance quotation.
- Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
- Award of contract shall be made to the lowest quotation, which complies with the minimum specification as stated above and other terms and conditions stated in the Price Quotation Form.
- Partial Bids are not allowed. Bids not addressing or providing all of the required items in the RFP/RFQs including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. Where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) or dash (-) for the said item would mean that it is being offered for free to the Government.
- In the event two or more bidders submitted the same amount of quotations, the tie shall be resolved using "draw lots" or similar methods of chance.

D. For inquiry, you may contact us at (048) 434-4235.

Very truly yours,

  
**MARIANNE FAITH M. PEREZ**  
BAC Secretariat, Head



Republic of the Philippines  
**Palawan Council for Sustainable Development Staff**  
**BIDS AND AWARDS COMMITTEE**  
 PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,  
 Puerto Princesa City, Palawan

## PRICE QUOTATION FORM

| Project Title:  | <b>DMD Calamian Other Supplies and Materials</b>   | Date:   |          |            |             |
|---|--|---------|----------|------------|-------------|
|   |  | PQF No. |          |            |             |
| Sir/Madam:<br>After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows; |  |         |          |            |             |
| Item No.  | Description and Specification  | Unit    | Quantity | Unit Price | Total Price |
|   | <b>Other Supplies and Materials (WMF)</b>  |         |          |            |             |
| 1   | whiteboard with stand (4x4)  | unit    | 2        |            |             |
| 2   | Suggestion box/mail box/post box (waterproof; aluminum alloy/steel/iron; lockable with keys; 12.6"/8.39"/3.54" approx)   | unit    | 3        |            |             |
| 3   | clerical table   | unit    | 2        |            |             |
| 4   | L-type Table Left  | unit    | 1        |            |             |
| 5   | 5-layer steel rack boltless (40x100x200cm) heavy duty  | unit    | 4        |            |             |
| 6   | tarpaulin stand (2x6)  | unit    | 12       |            |             |
| 7   | bulletin cork board (23 x 35 inches; Natural cork surface; Fully tackable; with frame)   | unit    | 3        |            |             |
| 8   | Lateral steel cabinet (3-layer)  | unit    | 1        |            |             |
| 9   | Charger for AA battery with 4 pieces AA made of 4% recycled batteries (LED charging status indicators; Automatic switch-off; up to 5 years battery life; charges up to 1000 cycles; holds charge up to 1 year; battery Capacity: 2000mAh)                                    | pack    | 4        |            |             |
| 10  | Mini Charger Batteries With 2PCS AAA Recharge Battery 700mAh (LED charging status indicators; Automatic switch-off; up to 5 years battery life; charges up to 1000 cycles; holds charge up to 1 year; battery Capacity: 2000mAh)   | pack    | 4        |            |             |
| 11  | Rechargeable AA Batteries (NiMH; Pre-Charged; up to 5 years battery life; charges up to 1000 cycles; holds charge up to 1 year; battery Capacity: 2000mAh; made up to 4% RECYCLED batteries) 4pcs in a pack  | pack    | 3        |            |             |
| 12  | Rechargeable AAA Batteries (NiMH; Pre-Charged; up to 5 years battery life; charges up to 1000 cycles; holds charge up to 1 year; battery Capacity: 2000mAh; made up to 4% RECYCLED batteries) 4pcs in a pack   | pack    | 3        |            |             |
| 13  | inflatable pool for marine turtle rescue (Made of heavy gauge vinyl; 3-ply material; Convenient drain ; easy install; 10ftx30in)   | set     | 1        |            |             |
| 14  | Animal Gloves Handling Gloves (Strengthened Leather Anti Bite Protective Gloves)   | pairs   | 2        |            |             |
| 15  | Animal feeding tongs (10 inches stainless steel)   | pairs   | 3        |            |             |
| 16  | Industrial hand gloves cotton  | pairs   | 6        |            |             |
| 17  | Rechargeable Light Lamp LED (with night light; Light Source: 60pcs SMD LED 6500K Daylight; Wattage: 6W (Main Lamp) ; 1.0W ( Night Light ); Battery Capacity: 2900mAh; Charging Time : 13 Hours; Performance (at full charge) : 3.5 Hours (Main Lamp) 6 Hours ( Night Light ) | unit    | 5        |            |             |
|   | - nothing follows -  |         |          |            |             |
| <b>TOTAL AMOUNT</b>   |  |         |          |            |             |
| <b>AMOUNT IN WORDS:</b>   |  |         |          |            |             |

*We undertake, if our quotation is accepted, to supply/deliver the goods in accordance with the technical specifications and delivery instructions.*

*We agree to abide by this Quotation for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.*

*Until a Purchase Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation you may receive.*

*(Please provide complete information below)*

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Business Address : \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company TIN: \_\_\_\_\_