Annex "A"

Republic of the Philippines
Palawan Council for Sustainable Development Staff
BIDS AND AWARDS COMMITTEE
PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,
Puerto Princesa City, Palawan

PRICE QUOTATION FORM

Project Title:	**PR No.21-11-005: Catering Services for meetings under the OED for the 1st Semester of FY 2021**	Date:	
		PQF No.:	20-09-017

Sir/Madam:
After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Item/Description and Specification	Unit	Quantity	Unit Price	Total Price
Catering for the first Semester of FY 2021 (Council Meetings) *Buffet Lunch *AM Snacks *PM Snacks *Flowing Coffee *Physical Set Up *Venue *Stanby Crew *Availability of Halal Food	pax			
Catering for the first Semester of FY 2021 (PCSDS Committee Meetings) Requirements: *Plated snacks *1 snacks *Availability of Halal Food	pax			
Catering for the first Semester of FY 2021 (PCSDS Committee Meetings) Requirements: *Plated snacks *1 snacks *Flowing Coffee *Availability of Halal Food *Delivery of Catering Service upon request by the end-user	pax			
Catering for the first Semester of FY 2021 (Meetings at OED) Requirements: *Light snacks	pax			
			Total Amount	
Green Specs:				

FOOD AND CATERING SERVICES

• The service supplier shall have its own environmental policy. The environmental policy shall cover environmental procurement, the reduction of waste and energy consumption, and water saving.
• The service supplier shall provide local or regional products or products which are produced in a sustainable way (e.g. produced according to good agriculture practices, organic, avoiding overfishing, no products from threatened species) when offering food and beverages.
• The service supplier shall provide a vegetarian offer.
• The service supplier shall eliminate the use of non-essential disposable products like plastic bags, single-use utensils, etc. When disposable products are used, the supplier shall use recycled materials where possible.
• The service supplier shall post its environmental policy in places where employees can easily notice them.

AMOUNT IN WORDS:

We undertake, if our quotation is accepted, to supply/deliver the goods in accordance with the technical specifications and delivery instructions.

We agree to abide by this Quotation for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation you may receive.

*(Please provide **complete** information below)*

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Business Address : _____

Contact Number: _____

E-mail Address: _____

Company TIN: _____