



## REQUEST FOR QUOTATION

- A. The Palawan Council for Sustainable Development Staff (PCSDS) invites all eligible and PhilGEPS-registered suppliers to quote the best offer for this procurement item subject to the specifications and/or terms and conditions and within the Approved Budget for the Contract, to wit:

Project Title: **PR No. 19-10-007(C): Supply and delivery of Transportation Equipment for PCSDS (Motorcycles)**

Mode of Procurement: **Negotiated Procurement - Small Value Procurement (Sec. 53.9 of RA 9184, IRR)**

Approved Budget for the Contract: **Php 880,000.00**

Delivery Instructions: **To be delivered within 30 Calendar Days (CDs) upon receipt of Purchase Order / Payment (whichever is applicable).**

Location: **PCSD Building, Sports Complex Road, Puerto Princesa City, Palawan**

Specifications: **See attached "Annex A" (if applicable)**

- B. Interested supplier are required to submit the following Eligibility Documents during submission of offer/quotation:

- B.1. Mayor's Permit/Business Permit;***
- B.2. PhilGEPS Registration Number;***
- B.3. Latest Income/Business tax Return;***
- B.4. Omnibus Sworn Statement (duly notarized)***

C. The pro-forma quotation maybe submitted through registered or electronic mail to the PCSDS BAC Secretariat at above address or email to [mitchie592003@gmail.com](mailto:mitchie592003@gmail.com) on or before **February 11, 2020, 10:00 AM** subject to the following Terms and Conditions:

- All entries shall be typed or written in a clear legible manner. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.
- All prices offered shall be valid, binding and effective for THIRTY (30) calendar days upon issuance quotation.
- Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
- Award of contract shall be made to the lowest quotation, which complies with the minimum specification as stated above and other terms and conditions stated in the Price Quotation Form.
- Partial Bids are not allowed. Bids not addressing or providing all of the required items in the RFP/RFQs including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. Where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) or dash (-) for the said item would mean that it is being offered for free to the Government.
- In the event two or more bidders submitted the same amount of quotations, the tie shall be resolved using "draw lots" or similar methods of chance.

D. For inquiry, you may contact us at (048) 434-4235.

Very truly yours,

  
**MA. CHRISTINA D. RODRIGUEZ**  
BAC Secretariat, Head



Republic of the Philippines  
**Palawan Council for Sustainable Development Staff**  
**BIDS AND AWARDS COMMITTEE**  
 PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,  
 Puerto Princesa City, Palawan

## PRICE QUOTATION FORM

Project Title:	<b>PR No. 19-10-007(C) Supply and Delivery of Motor Vehicles for Palawan Council for Sustainable Development Staff (FY 2020)</b>	Date:			
		PQF No.			
Sir/Madam: After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;					
Item No.	Description and Specification	Unit	Quantity	Unit Price	Total Price
1	Dual Sport Type, 4 Stroke Gasoline Engine Air-cooled Overhead Cam, Engine Displacement of at least 125 cc and not exceeding 200 cc, Electric & Kick Starting System, Disc Brake Front & rear, 4 speed Rotary Gear Shift Pattern, Front Tire 70/90 x 17, rear Tire 80/90 x 17  • Standard Warranty • 3 years LTO Registration • 3 years Comprehensive Insurance • The unit shall be registered under the name of the Palawan Council for Sustainable Development Staff • Delivery at PCSDS Building, Sports Complex Road, Barangay Sta. Monica, Puerto Princesa City, Palawan 5300	units	8		
	- nothing follows -				
<b>TOTAL AMOUNT</b>					
<b>AMOUNT IN WORDS:</b>					
<i>Green Specifications: (applicable to all bid items listed above)</i>  <ul style="list-style-type: none"> <li>• The supplier shall ensure that the vehicle meets the EURO IV Standard.</li> <li>• The supplier shall give information about the emissions of the vehicles by presenting the technical sheets of the vehicle.</li> <li>• The supplier shall provide a guarantee for the vehicle for a period of at least 3 years or 100,000 km, whichever comes first. The offer of the bidder has to include the required guarantee/warranty.</li> <li>• The supplier shall demonstrate guarantee the availability of parts for the specific vehicle model for at least 7 years from the time production of the particular model ceases. Bidder must provide a written guarantee that the criterion concerning the availability of parts will be met.</li> </ul>					
<p>We undertake, if our quotation is accepted, to supply/deliver the goods in accordance with the technical specifications and delivery instructions.</p> <p>We agree to abide by this Quotation for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.</p> <p>Until a Purchase Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation you may receive.</p>					

*(Please provide **complete** information below)*

Signature over Printed Name : \_\_\_\_\_  
 Designation/Position : \_\_\_\_\_  
 Name of Company : \_\_\_\_\_  
 Business Address : \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Company TIN: \_\_\_\_\_