

**Palawan Council for Sustainable Development Staff**

PCSD Building, Sta. Monica, Puerto Princesa City

**REQUEST FOR QUOTATION**

The Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **“Supply, Delivery of common computer supplies for AFD”** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : “Supply and Delivery of various common computer supplies for AFD”  
Approved Budget for : **P 129,750.00**  
Specifications : See the attached Annex “A” for specifications  
Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan  
Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor’s Permit, 2018 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex “A”) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00am of NOV 20 2018 at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,

  
**MICHELLE ANDREA AUGUST SABUYA**  
Head, BAC Secretariat

Received by:

\_\_\_\_\_  
Name/ Company / Signature over Printed Name

Republic of the Philippines

**Palawan Council for Sustainable Development Staff**

PCSD Building, Sports Complex Rd., Sta. Monica, Puerto Princesa City

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

**The Bids and Awards Committee**

Palawan Council for Sustainable Development Staff

PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.: **1810 034**

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Description	Specifications	Qty	Unit	Unit Price	Total Price
<b>Common Computer Supplies</b>					
External Hard Drive		16	unit		
Powerbank	10,000mAh	3	unit		
Mouse wired		3	unit		
Mouse Wireless		10	unit		
Keyboard		2	unit		
Flash drive	32GB	5	unit		
Landline Telephone Unit		10	unit		
HDMI Cable	5m	2	piece		
HDMI Cable	15m	1	piece		
VGA Cable	3m	4	piece		
VGA Cable	10m	2	piece		
VGA Cable	50m	1	piece		
UTP CAT 6 Cable		2	roll		
<b>Total (inclusive of VAT)</b>					

(Amount in words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Company/Signature of Representative

Contact No.