



Republic of the Philippines

Republic Act 7611

PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF

PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,

Puerto Princesa City, Palawan

REQUEST FOR QUOTATION

The Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **“Indigenous Community Conserved Areas Research for the period of October 2018 to December 2018”** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Cultural research of Indigenous Community Conserved Areas in Bgy. Cabayugan, Puerto Princesa City, Palawan (RB4-CADC-027)

Approved Budget for : Php 160,000.00

Specifications : See the attached Annex “A” for specifications

Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan

Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor’s Permit, 2017 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex “A”) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 9:00am of OCT 01 2018 (date) at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,


MICHELLE ANDREA AUGUST SABUYA
Head, BAC Secretariat

Republic of the Philippines
Palawan Council for Sustainable Development Staff
 PCSD Building, Sports Complex Rd., Sta. Monica, Puerto Princesa City

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee

Palawan Council for Sustainable Development Staff
 PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.: _____

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specifications	Qty	Unit	Unit Price	Total Price
Research	Cultural research of Indigenous Community Conserved Areas in Bgy. Cabayugan, Puerto Princesa City, Palawan (RB4-CADC-027)	1	1	160,000	160,000
	1. The Interested Party is expected to perform the following functions: 1.1. Develop the ethnographic qualitative research design/ proposal including schedules, and conduct of study and planning workshop in consultation with the PCSDS; 1.2. Procure supplies and materials needed for study; 1.3. Undertake primary and secondary data gathering, e.g. key informant interviews, focus group discussions, participant observation and engage the community in Cultural mapping of their Indigenous Community Conserved Areas; 1.4. Conduct free prior and informed consent meeting and participatory planning workshop with the Indigenous Peoples/ Indigenous Cultural Communities; 1.5. Document the process of the participatory planning workshop; 1.6. Prepare and present the study to PCSDS; 1.7. Revise the study based on the comments of the PCSDS; 1.8. Perform other tasks directly relevant to the fulfilment of the above; 1.9. Submit required documents and reports to PCSDS. As part of this contract, the Interested Party is expected to submit the following: a. Draft ethnographic qualitative research of Indigenous Community Conserved Areas in Bgy. Cabayugan, Puerto Princesa City, Palawan (RB4-CADC-027) b. Participatory planning workshop proceedings c. Free Prior and Informed Consent document d. Focus group discussions and key informant interviews questionnaires e. Audio recordings of focus group discussions and key informant interviews f. Photo and Video documentation of Indigenous Community Conserved Areas identified sites g. Final ethnographic qualitative research of Indigenous Community Conserved Areas in Bgy. Cabayugan, Puerto Princesa City, Palawan (RB4-CADC-027) incorporating the comments, issues, and suggestions of PCSDS 2. The study will commence on October 08, 2018 with the following turn-in schedule of deliverables: a. November 15, 2018 - Draft ethnographic qualitative research of Indigenous Community Conserved Areas in Bgy. Cabayugan, Puerto Princesa City, Palawan (RB4-CADC-027) b. December 17, 2018 - Final ethnographic qualitative research of Indigenous Community Conserved Areas in Bgy. Cabayugan, Puerto Princesa City, Palawan (RB4-CADC-027) incorporating the comments, issues, and suggestions of PCSDS (MS Word format)				
Total (inclusive of VAT)					

(Amount in words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Company/Signature of Representative
 Contact No.