

Republic of the Philippines
Palawan Council for Sustainable Development Staff
PCSD Building, Sta. Monica, Puerto Princesa City

REQUEST FOR QUOTATION

The Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **"Supply, Delivery of common ICT equipment for AFD"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : "Supply and Delivery of various common ICT equipment for AFD"
Approved Budget for : **P 919,500.00**
Specifications : See the attached Annex "A" for specifications
Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan
Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor's Permit, 2018 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex "A") during submission of offer/quotation.


Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00am of NOV 05 2018 at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,


MICHELLE ANDREA AUGUST SABUYA
Head, BAC Secretariat

Received by:

Name/ Company / Signature over Printed Name

Republic of the Philippines

Palawan Council for Sustainable Development Staff

PCSD Building, Sports Complex Rd., Sta. Monica, Puerto Princesa City

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee

Palawan Council for Sustainable Development Staff

PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.: **1810 032**

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Description	Specifications	Qty	Unit	Unit Price	Total Price
Common ICT Equipment					
Hi-end Desktop Computer		1	unit		
Laptop Computer		3	unit		
Hi-end Laptop Computer		1	unit		
LCD Projector		2	unit		
Full Mobile Printer		1	unit		
Multi-Function Printer		1	unit		
Laser Printer		1	unit		
DSLR Camera		1	unit		
Server Expansion Unit		1	unit		
Photocopier/ Fax Machine		1	unit		
Hard Drive for NASH 8gb		9	unit		
Intercom PABX 12 channels		1	unit		
UPS 650VA		13	unit		
Total (inclusive of VAT)					

(Amount in words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Company/Signature of Representative

Contact No.