



Republic of the Philippines
Republic Act 7611
PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF
PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,
Puerto Princesa City, Palawan

REQUEST FOR QUOTATION

The Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **“Catering Services for PCSD Committee Meetings; Meetings under OED; and Fellowship Dialogues with Existing Partners for the period of August 2018 to December 2018”** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : “PCSD Committee Meetings ; Meetings under OED; and Fellowship Dialogues with Existing Partners for the period of August 2018 to December 2018”

Approved Budget for : Php 282,750.00

Specifications : See the attached Annex “A” for specifications

Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan

Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor’s Permit, 2017 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex “A”) during submission of offer/quotation.


Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 9:00am of SEP 13 2018 (date) at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,


MICHELLE ANDREA AUGUST SABUYA
Head, BAC Secretariat

Republic of the Philippines
Palawan Council for Sustainable Development Staff
 PCSD Building, Sports Complex Rd., Sta. Monica, Puerto Princesa City

PRICE QUOTATION FORM

Date: September 6, 2018

The Bids and Awards Committee

Palawan Council for Sustainable Development Staff
 PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.: 18-08-002

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Description	Specifications	Qty	Unit	Unit Price	Total Price
	PCSD Committee Meetings ; Meetings under OED; and Fellowship Dialogues with Existing Partners for the period of August 2018 to December 2018				
	ENR Committee Meeting	90	Pax		
	PAB Meeting	125	Pax		
	TAC Meeting	60	Pax		
	PCSD Committee on Agriculture Meeting	60	Pax		
	PCSD Safety and Security Meeting	60	Pax		
	Fellowship dialogues with Existing Partners	140	Pax		
	Meetings under OED	125	Pax		
Total (inclusive of VAT)					

(Amount in words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Company/Signature of Representative
 Contact No.