



Republic of the Philippines

Republic Act 7611

**PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF**

PCSD Bldg., Sports Complex Road, Brgy. Sta. Monica,  
Puerto Princesa City, Palawan

## REQUEST FOR QUOTATION

The Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **“Catering Services & Accommodation for Training/Workshop on Waste Analysis and Characterization Study”** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : “for Enforcement Operations”  
Approved Budget for : Php 84,000.00  
Specifications : See the attached Annex “A” for specifications  
Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan  
Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor’s Permit, 2017 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex “A”) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00pm of AUG 17 2018 (date) at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,

  
MICHELLE ANDREA AUGUST SABUYA  
Head, BAC Secretariat

Republic of the Philippines  
**Palawan Council for Sustainable Development Staff**  
 PCSD Building, Sports Complex Rd., Sta. Monica, Puerto Princesa City

## PRICE QUOTATION FORM

Date:     AUG 13 2018    

**The Bids and Awards Committee**

Palawan Council for Sustainable Development Staff  
 PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.:     18-07-022    

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Description	Specifications	Qty	Unit	Unit Price	Total Price
	<b>Training/Workshop on Waste Analysis and Characterization Study</b>				
	Food/Venue per day Lunch with AM/PM Snacks Inclusions: Complimentary use of Function Hall with Lights & Sound System, Podium with Microphone, LCD Projector & Wide Screen · Stand by Crew to assist during the function · Inclusive of Service charge & Government Tax	40	pax		
	Accommodation 1 room Single bed (Resource Speaker 1:Reynaldo Esguerra)	4	day		
	1 room Twin bed (Resource Speakers 2&3: Dr. Myra Tansengco & Ma. Theresa Artuz)	4	day		
<b>Total (inclusive of VAT)</b>					
(Amount in words)                      ₱					

The above-quoted prices are inclusive of all costs and applicable taxes.