

## PRICE QUOTATION FORM

Date: 28-Jun-18

**The Bids and Awards Committee**

Palawan Council for Sustainable Development Staff  
 PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.: 18-06-044

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Description	Specifications	Qty	Unit	Unit Price	Total Price
	<i>for AFD office supplies</i>				
	USB Flash Drive 8GB	10	pcs		
	Flat Cord	16	mtr		
	Male Plug	5	pcs		
	Outlet 4gang	5	pcs		
	Instant Glue	2	pcs		
	Ring Binder 1"	5	pcs		
	Ring Binder 1 1/4"	6	pcs		
	Stop Pen	4	pcs		
	Flat Cord	13	mtr		
	Outler 2gang	2	pcs		
	Male Plug	2	pcs		
	Staple Wire #3/4	1	box		
	Plastic Envelope Long	12	pcs		
	Plastic Envelope Short	12	pcs		
	Air Fresheners	6	bots		
	Thick Bleach	2	bots		
	Brown Envelope Long	200	pcs		
	Ordinary Folder Long	200	pcs		
	Expanding Envelope Long	100	pcs		
	Expanding Folder Long	100	pcs		
	Battery AA Alkaline	1	box		
	Battery AAA Alkaline	1	box		
	Permanent Marker (black, blue)	2	bxs		
	Bathroom Tissue	4	doz		
	Round Rugs	2	bdl		
	Crepe Paper (Baragatan Parade)	12	pcs		
	Steno Notebook	110	pcs		
	Ballpen	110	pcs		
	Permanent Marker (black)	50	pcs		
	Manila Paper	50	pcs		
	Masking Tape 2"	1	roll		
	<i>for AFD SEP Anniversary Certificates</i>				
	Glass Frame (short & A4)	100	pcs		
	Plastic Certificate Holder	90	pcs		
	<i>for EZM-CCRES activity</i>				
	Color Pen 12colors	5	sets		
	USB Flash Drive 16GB	5	pcs		
	Permanent Marker (black, blue, red)	27	pcs		
	Whiteboard Marker (black, blue, red)	3	pcs		
<b>Total (inclusive of VAT)</b>					

(Amount in words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Company/Signature of Representative  
 Contact No.

Republic of the Philippines  
**Palawan Council for Sustainable Development Staff**  
PCSD Building, Sta. Monica, Puerto Princesa City

## REQUEST FOR QUOTATION

The Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **"Supply, Delivery of various office supplies for AFD"** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : "Supply and Delivery of various office supplies for AFD"  
Approved Budget for : P 54,000.00  
Specifications : See the attached Annex "A" for specifications  
Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan  
Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor's Permit, 2017 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00pm of \_\_\_\_\_ at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,

*for*  
  
**MICHELLE ANDREA AUGUST SABUYA**  
Head, BAC Secretariat

Approved by:

  
**NELSON P. DEVANADERA**  
Executive Director