

## REQUEST FOR QUOTATION

The ADB-JFPR thru Palawan Council for Sustainable Development Staff (PCSDS), will undertake a Small Value Procurement for the **“Supply & Delivery of various Supplies & Materials for Mat Weaving Training Starter Kits”** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : “Supply and Delivery of various Supplies & Materials for Mat Weaving Training Starter Kits (Batch 2)”

Approved Budget for : P75,000.00

Specifications : See the attached Annex “A” for specifications

Location : PCSD Building, Sta. Monica, Puerto Princesa City, Palawan

Delivery Term : Within Thirty (30) calendar days from receipt of the Notice to Proceed

Interested supplier are required to submit their valid and current Mayor’s Permit, 2018 Income/Business tax Return, PhilGEPS registration Number, and price quotation form (Annex “A”) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00pm of \_\_\_\_\_ at the Property & Supply Unit, PCSD Building, Sta. Monica, Puerto Princesa City. Open submission may be submitted, manual or through facsimile at fax no. 434-4234.

For inquiry, you may contact us at tel nos. 434-4234 & 4235.

Very truly yours,

  
**MICHELLE ANDREA AUGUST SABUYA**  
Head, BAC Secretariat

Approved by:

**NELSON P. DEVANADERA**  
Executive Director

Republic of the Philippines

**ADB-JFPR 9160**

Palawan Council for Sustainable Development Staff

PCSD Building, Sports Complex Rd., Sta. Monica, Puerto Princesa City

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

**The Bids and Awards Committee**

Palawan Council for Sustainable Development Staff

PCSD Building, Sta. Monica, Puerto Princesa City

PQF No.: \_\_\_\_\_

Sir/Madam:

After having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows;

Description	Specifications	Qty	Unit	Unit Price	Total Price
	<b><i>Starter Kits for Mat Weaving Training (Batch 2)</i></b>				
	Iron Pot (Large)	20	pcs		
	Stainless ladle	20	pcs		
	Nylon	40	rls		
	Needle	40	pcs		
	Stainless Knife	40	pcs		
	Scissors	20	pcs		
	Dye	100	pcs		
	Dried pandan Strips	80	bundle		
<b>Total (inclusive of VAT)</b>					

(Amount in words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Company/Signature of Representative

Contact No.